



MOST URGENT

**ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR**

No.Pen-I-38/18 6892 /UAT

Dated.....28.05.....2019

From:

Sri Manunath Sethi, OFS(SG),
Comptroller

To

The Registrar, OUAT/
All Deans/Directors / Associate Deans/
Heads of the Departments of Constituent Colleges/
Associate Directors of Research of RRTTS/
Senior Scientist and Head of KVKs of OUAT/
Officer-in-Charge of AICRPs/Schemes/
Chief Librarian, Central Library, OUAT/
Medical Officer, OUAT Health Centre
Officer-in-Charge, OUAT Guest House & Farmers' Hostel/
Secretary, OUAT Community Centre (Mangala Mandap)

Sub: Collection and deposit of GST.

Madam/Sir,

With reference to the subject cited above, it is to inform you that the Odisha University of Agriculture & Technology (OUAT) has been registered under GST Act. This University has got the GST Identification Number i.e. 21AAAJ00250C1Z1 and communicated to all concerned vide letter No. 6431/UAT dated 17.05.2019 which may please be referred to. The collection of GST may be made at appropriate rate as per provisions and deposit of the same is to be made accordingly.

1. The GST Identification Number is required to be mentioned on the body of money receipt before issue to the recipients.
2. The GST amount will be collected through money receipt and invoice.



3. Collection of GST amount is required to be deposited in Government account by **20th day** of the succeeding month (e.g. by 20th June'19 for collections made in May'19).
4. The required information relating to collection of GST in the proforma appended as Annexure-I-IV of the letter with due signature by the concerned authorities of different establishments of OUAT may be sent to the undersigned both in hard copy and soft copy through e-mail ouat.gst@gmail.com latest by **10th day** of the succeeding month in order to file the return by the Drawing and Disbursing Officer (DDO) in time. The concerned authorities are requested to look into the matter personally and ensure timely disposal of GST collections as stipulated above.
5. **Any late filing or non-filing of GST returns would be liable for penalty/ interest against the concerned authorities as follows for the period of default as per GST provisions.**

Late filing fees

If GST return is not made within the due date then late filing fees will be Rs. 50/- per day for such delay.

Interest on late payment of GST

If payment is not made within due date then interest is to be paid at the rate of 18% p.a.

Yours faithfully,

Encl: As above

mrb
28/5/19
COMPTROLLER

Memo No. 6893 /UAT dated: 28.05.2019

Copy along with copy of the annexure-I-IV forwarded to the Asst. Registrars/ Accounts Officers/ Audit-cum-Inspection Officer/ Chief Manager, SBI, OUAT Campus Branch, Bhubaneswar for information and necessary action.

DDO
28/5/19
ACCOUNTS OFFICER

Memo No. 6894 /UAT dated: 28.05.2019

Copy along with copy of the annexure-I-IV forwarded to the Director, Planning, Monitoring & Evaluation, OUAT, Bhubaneswar for information with a request to upload the said letter in OUAT website www.ouat.nic.in for wide circulation.

DDO
28/5/19
ACCOUNTS OFFICER

C.C to: All Section Officers, OUAT (P)/Care Taker, OUAT (P)

