



ORISSA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
BHUBANESWAR – 751003

Visit us at: [www.ouat.nic.in](http://www.ouat.nic.in)  
Tel No.: 0674-2397964  
Email: [dpme\\_ouat@yahoo.com](mailto:dpme_ouat@yahoo.com)

No. : ..... 219 ..... / UAT

Date : ..... 03.03.2018 .....

EXPRESSION OF INTEREST

Orissa University of Agriculture and Technology, Bhubaneswar invites Expression of Interest for Group-E (Furniture) Items from reputed Manufacturer/ Authorised firms having valid PAN, GST clearance certificates. Details of requirement can be found at [www.ouat.nic.in](http://www.ouat.nic.in).

Important Dates:

Sl. No.	Purpose	Date
1	Date of Publication of Expression of Interest (EOI)	03.03.2018
2	Contact person	Indenter of Respective Items (for specific item specified against each item)
3	Last date of Submission of bids	19.03.2018 upto 5.00 pm

  
3/3/18  
DIRECTOR, PME



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**TERMS & CONDITIONS:**

1. The firm should have PAN, GST clearance Servicer Tax Certificate
2. OUAT reserves the right to revise the terms and conditions as and when needed and also can reject any or all the bids without assigning any reason thereof.
3. All offers and communications should be in English only
4. The hard copy of EOI document available with the Director, PME, OUAT, Bhubaneswar shall be treated as final and binding
5. The firm should have documental evidences on past experience in executing similar work
6. The bids should have enough broad variables for comparision of technical and financial aspects
7. Prior to submitting the bids for the bidders need to discuss with indenters about the requirement and visit the site of execution and submit bid accordingly.
8. Each part of bid (technical & financial) along with all required documents has to be put inside separate sealed envelope with clear mention overleaf about name and address of interested parties, the type of bid, EOI Sl. No. Items for which bid has been submitted. Both the sealed envelopes have to be put inside another sealed envelope with clear mention of the name and address of the interested parties, EOI sl. no. & name of the item for which bid has been placed inside.
9. The sealed envelope must show the name of the interested party, his address and should be subscribed as "EOI for Group E"
10. The bids (technical & financial) should be addressed and submitted to Director, PME, Orissa University of Agriculture & Technology, Bhubaneswar-751003, Odisha on or before 19/03/2018 up to 05.00 p.m. and will be opened in the Radhakrishna Hall, OUAT, Bhubaneswar 751003 on 20/03/2018 at 11 a.m. in the presence of the interested parties or their authorized representatives as may be desired as per the date and time mentioned earlier. Interested parties or their authorized representative should submit ID proof and authorization letter before entry into the Conference Hall for participation in the Opening of EOIs failing which they will not be allowed to be present in the opening of EOI Bids
11. EOI bid (both soft and hard copy) should be sent by SPEED POST only. EOIs sent by other than SPEED POST shall not be accepted
12. Authorised dealers/representative other than manufacturer should produce authorization letter from the manufacturer for participation in the EOI failing which the offer will be summarily rejected. The certificate so furnished should clearly incorporate the period for which such authorization is valid
13. EOIs shall be fully in accordance with the requirements of the terms and conditions and accompanied with the technical specification, detailed leaflets and make attached there to. Incomplete EOIs will be rejected. Telegraphic EOIs will not be accepted



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14. Submission of more than one EOI by a particular party under different names is strictly prohibited. In case it is discovered later on that this condition is violated, all the EOIs submitted by such parties would be rejected or contract cancelled and earnest money deposit forfeited.
15. Warantee period, delivery period and post-sale service condition etc. have also to be indicated. The rate to be quoted should be “at onsite destination” inclusive all packing and forwarding charges, all levies and taxes. The rate of such charges also be indicated separately
16. The rates and the conditions of the offer will remain valid for one year from the date of rate contract by OUAT or till the next rate contract is formed, whichever is earlier
17. After submission of the bids, no change or alternation of the terms and conditions, quoted price will be acceptable on any account
18. EOIs submitted with over writing or erased or illegible rate/rates will be rejected
19. Request from interested parties in respect of addition, alternation, modification, corrections etc. of either terms or conditions or rate after opening of the bid may not be considered
20. Interested parties shall carefully examine the terms and conditions of the EOI documents and submit an undertaking with authorized signature indicating that they are submitting the bid/s by accepting all terms and conditions laid down in this EOI document
21. Should a party find discrepancies in or omissions from the specification or other documents or would thereby any doubt as to their meaning should at once notify the Director, PME, OUAT, Bhubaneswar 751003 and obtain clarification in writing. This however, does not entitle the interested parties to ask for time beyond the due date fixed
22. While, EOIs under consideration, interested parties and their representative or other interested parties are advised to refrain from contacting by any means to the purchaser’s personnel or representatives on matter relating to the EOIs under study
23. Submission of sealed EOI will carry with the implication that the interested parties agrees to abide by all the conditions laid down in this EOI
24. The purchaser, if necessary will obtain clarification on EOIs by requesting such information from any or all the interested parties either in writing or through personal contact as may be necessary
25. The undersigned reserves the right to reject any EOI on the basis of Technical Bid or accept any EOI for a better Technical specification than published in the EOI document
26. In case any EOI is rejected on the basis of Technical Bid, the Financial Bid corresponding to that EOI will not be opened by the committee and would be returned as such to the interested parties
27. The Director, PME, reserves the right to call for price negotiation of any item, if the price found to be in higher side. In such cases all the technically qualified parties of such item shall be called for price and terms and conditions negotiation is desired
28. Interested parties violating any guidelines shall be liable for rejection



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29. The rate contract of a particular item does not give guarantee that the item shall be purchased. Purchase shall be made as per the requirement and fund availability.
30. GST: Orissa University of Agriculture and Technology is a reputed public funded, non-profit educational institution committed for imparting quality education and skill in the field of agriculture and allied sciences in the state having valid DSIR Certification. As prescribed by 23rd GST council meeting held on 10th November 2017 and subsequent notification No. 45/2017-Central Tax (Rate) dated 14th November 2017 by Ministry of Revenue, Government of India has recommended 2.5% GST to be applied to scientific and technical instruments, apparatus, equipment (including computers), accessories, parts, consumables and live animals (experimental purpose) etc when supplied to Public funded research institution like OUAT. Accordingly GST rate should be calculated.
31. DISCOUNT : Our institution is a non profit, non commercial pioneer institution in the field of teaching, research and extension in the Agricultural and allied fields. As such we are availing price discount for purchase of equipment's/instruments, etc. The maximum rate of discount on each equipment/instruments may also be indicated in the EOI specifically.
32. SUPPLY: Incomplete/ Part supply is not allowed. No transshipment is allowed. The supply will be made to the place of destination. No advance payment can be made. The materials intended would be delivered by the supplier to such indenting Officers/Departments/Research Projects located at Bhubaneswar and at different parts of Odisha without any additional cost. Any components, fittings etc. which may not have been specifically mentioned in the EOI specifications but are usual and necessary for successful installation and demonstration shall be supplied by the parties at no extra cost.
33. The cost of article damaged in transit or found short at the time of delivery will be deducted from the bill of the firm, in case the firm does not replace the stock within a week from the date of receipt of complaint over post, email, phone or fax.
34. In case any firm supplies goods of inferior quality which is not in conformity with the approved specifications, the entire stock supplied by the firm will be rejected and the purchaser will not be responsible for any loss sustained by the interested parties on that account.
35. The articles against all the indents placed by the indenting officer must be supplied in one lot within the period specified in the indent, failing which the earnest money deposit will be forfeited.
36. Conditional offers and offers qualified by such vague and indefinite expression as "subject to immediate acceptance", "subject to prior "will not be considered.
37. The Committee has the right to cancel any bid (technical or financial) without assigning any reason thereof.



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38. AFTER SALES SERVICE: The manufacturer or their authorized dealer (with written permission from the manufacturer) should also sign an agreement with the indenting official in Rs.100.00 court stamp paper to be borne by the bidder) in presence of Magistrate/Notary regarding after sales conditions at the time of supply, else payment shall be held up till such agreement is signed and the cost involved shall be borne by the manufacturer or supplier. During the warranty period, the supplier shall attend to the problems reported by the users of OUAT on a priority basis. For any problem reported, the supplier shall attend within 2 days and rectify the problem within a week. In case of any major breakdown during the warranty period, the supplier will make all necessary arrangements to replace/rectify the supplied parts within two week of the complaint. Complaint on any problem will be informed through phone, fax or mail number given by the supplier.
39. Warranty: Minimum one year warranty shall be provided on supplied items.
40. If the bid is submitted by an authorised dealer/agent, then she/he has to submit a letter from Manufacturer stating that if the authorized dealer/bidder fails to provide after sales service during warranty, the manufacturer shall provide onsite after sales service as per warranty and without any precondition what so ever.
41. In case the items supplied are not found up to the specification and rejected, the supplier should be intimated to take back his stock at his own cost within 3 days from the date of rejection and to replace the same within a week failing which the cost there of will be recovered from his pending bills.
42. The supplier shall be responsible for releasing the item from carrier/transporters. The item shall be delivered and installed at the respective place of indent.
43. Payment: Full payment of contract price/billing price shall be paid on receipt of materials at site on verification/installation/demonstration thereof and receipt of performance security.
44. Penalty: In the event the compliance are not attended to and rectified as per prescribed time under clause after sales service the supplier will be liable to a penalty @ 0.5 % of the purchase cost of the item per day till the equipment is brought to functional condition.
45. Right to accept/rejection of EOIs: The right of acceptance of EOI and/or awarding contracts rests with the purchaser. The purchaser shall also reserve the either to reject or accept any/or all EOIs, split the orders between different EOIs. The purchaser has exclusive right to alter the quantities of materials at the time of placing the final purchase order.
46. Settlement of dispute: Suits, if any arising out of the contract shall be filled by either party in a court of law to which the jurisdiction of the High Court of Orissa extends.

FURNITURE INDENT			
Sl. No.	Name of Furniture	Technical Specification in detail	Name of Indenter
1	Multi task chair/ Executive chair / Officer chair	<p>Seat height: 440 – 565 mm, Overall height: 1010 – 1170 mm, Width: 650 - 700 mm, Depth: 530 - 700 mm, Arm width (inner arm pad to inner arm pad): 460 mm – 510 mm, Arm Height (Compressed seat to top of armrest): 190 mm -280 mm. 360 deg. Revolutions and 15-17 degree max. Tilt; Tilt tension adjustment and upright locking. Contoured lumbar support, Pneumatic/ hydraulic height adjustment 80 – 100 mm, 5 pronged heavy duty pedestal with caster wheels. The seat and back are made up of 12 - 14 mm thick hot pressed plywood, upholstered with leatherette and polyurethane foam of right density.</p>	<p>Dean Extn. Education, DEE, Dean, CVSc &amp; AH Dr. B.C Sahu, Associate Prof. CAET Dr. A.K.Goel, Professor, CAET, Director, College of Community Sc. ICAR Nodal Cell</p>
2	Executive table	<p>Size : (L) 1830 mm x (D) 915mm x (H) 762 mm, Tubular frame made of CR steel of size 25 mm x 25 mm x 1.25 mm. Table top - 25 mm thick pre- laminated top with ISI mark, 3 drawers on right side with Locking system for all the drawers with single key in duplicate, Locker and shelf on other side, Foot rest and knee cover.</p>	<p>Dean Extn. Education, DEE, Dr. B.C Sahu, Associate Prof. CAET Director, College of Community Sc.</p>
3	i) Officer table	<p>Size: 1372mm (L) x 686 mm ( D) x 762 mm (H), Tubular frame made of CR steel of size 25 mm x 25 mm x 1.25 mm. Top: 19 mm thick pre- laminated MDF board., Board shall bear ISI mark and hologram., Drawer box made of 1 mm thick CR sheet with corrosion resistant metal handle, 3 equal drawers on right side with single lock, Locker and shelf on other side,</p>	<p>Dean Extn. Education, DEE, Dean, CVSc &amp; AH Dr. A.K.Goel, Professor, CAET ICAR Nodal Cell</p>

		Teak wood half round table top bidding	
	ii) Teacher's table	Size: 1067 mm (L) x 610 mm (D) x 762 mm (H), Tubular frame made of CR steel of size 25 mm x 25 mm x 1.25 mm. Top: 19 mm thick pre-laminated MDF board., Board shall bear ISI mark and hologram., Drawer box made of 1 mm thick CR sheet with corrosion resistant metal handle, 3 equal drawers on right side with single lock, Teak wood half round table top bidding.	Director, College of Community Sc.
4	i) Conference hall table	U-Shaped table, wood material, people seat along 3 sides, and having an open center, Flexible seating arrangement with single fixed table (12' L x 5' W x 2.5' D ft diamond) with 6 modular training tables (3' x 6' x 2.5' rectangle) can be set up as a U-shaped table (for seating 18-20 persons), The table should be made of cherry with a curly anegre top, with string inlay. The main table should have (2) Mockett PCS-3 units under hatches, and the side tables have (1) Mockett PCS-1A each. Wire management facility should be provided, Foot rest unit should be there.	Dean Extn. Education, DEE,
	ii) Conference hall table	Rectangular/U shape, modular, width 610 mm, L6096 mm, H-30" Inner space 889 mm, Teak finish / Walnut / light cherry	Director, College of Community Sc.
5	Steel almirah	Size - (H) 1980 mm x (W) 915 mm x (D) 486 mm, Construction material – Welded construction, 0.8mm thick CR steel for back and shelf, 0.9mm thick CR steel for all other components, Adjustable Plain 4 selves, 6 lever lock with 3 way bolting system, good quality door handle.	Dean Extn. Education, DEE, Dean, CVSc & AH Dr. A.K.Goel, Professor, CAET ICAR Nodal Cell

		Powder Coated Oven baked Finish Pedestal: 80mm and height 125mm.	
6	a) Visitor chair	Cantilever Frame, Base Type Cantilever dimension: (W) 483 - 485 mm X (D) 508- 510 mm X (H) 1041-1143 mm, Leatherette finish, with arms, Medium Back	Dean Extn. Education, DEE, Dean, CVSc & AH ICAR Nodal Cell
	b) Visitor chair	Height: 450 - 460 mm, Depth: 410 - 460 mm, Width: 410 - 460 mm, Seat back height: 250 mm (minimum), Seat back width : 410 mm (minimum), S shaped with seat pan and seat back made of 19 mm DWR ply (ISI mark) with polyurethane foam and fabric upholstered. Frame made of CRCA steel	Dr. A.K.Goel, Professor, CAET Dr. B.C Sahu, Associate Prof. CAET Director, College of Community Sc. ICAR Nodal Cell
	c) Teacher's Chair (class room)	Sal Wood/Metal Structure, with arm Seating height : 460 mm, seat size (455 mm – 510 mm) x (455 mm – 510 mm) Back height: 990 mm; Legs: four of size: 63.5 mm x 63.5 mm . Wood colour polishing and finishing	Director, College of Community Sc.
7	Computer chair	Seat size :- 400 – 500 mm (W), 400 – 480 mm (D), Back seat :- 400 – 450 mm (W), 400 – 530 mm (H), Seat & Back :- made of plywood upholstered with fabric and molded polyurethane foam, 360° revolving facility, Back tilt facility and upright position locking, Pneumatic height adjustment stroke of minimum 8-10 cm. Arm rest: - Padded shaped to ensure comfort to users, Pedestal: Five legs pedestals with heavy duty caster wheels	Dean Extn. Education, DEE,  Dr. B.C Sahu, Associate Prof. CAET ICAR Nodal Cell



8	Computer table	Size : Length:- 1215 – 1225 mm, Width –605 – 615 mm , Height – 762 mm, Material: Pre-laminated particle board of 18mm thick (ISI Mark), Provision for keeping Printer, UPS, CPU etc., Sliding shelf for key board, Teak finish / Walnut / light cherry, Bird eye	Dean Extn. Education, DEE,  Dr. B.C Sahu, Associate Prof. CAET Director, College of Community Sc. ICAR Nodal Cell
9	Dining table with granite top	Dimension: (L) 2439 x (W) 914 mm x (H) 762 mm, Stainless steel tubular frame of 1.651 mm thick (16 gauge), Prepolished Granite top (19 mm thick)	Dean, Extn. Education, DEE  Dean Students' Welfare, OUAT
10	Training hall table	Dimension: (L) 610 mm x (W) 458 mm x (H) 762 mm, Frame: Sal wood, Top: 19 mm water proof ply (ISI Mark) laminated with 1 mm mica, Colour polishing and finishing	Dean Extn. Education, DEE
11	Sofa set	3-seated one with single seated two, teak wood, upholstered with leatherette, and foam with centre table	Dean Extn. Education, DEE Director, College of Community Sc. ICAR Nodal Cell
12	i) Laboratory table	Size: (L) 3048 mm x (D) 915 mm x (H) 915 mm, Made up of seasoned Sal wood frame, With Good quality Prepolished Granite top (19 mm thick) side moulding , With Cup Board, Top Rack, Two shelves, Two basins of size (L: 610 mm x W: 457 mm x D: 254 mm), Chemical resistant.	Dean Extn. Education, DEE, ,
	ii) Laboratory table	Size: (L) 2439 mm x (D) 1067 mm x (H) 915 mm, Made up of seasoned Sal wood frame with 63.5 mm x 63.5 mm legs, , With Good quality Prepolished Granite top (19 mm thick), enamel painting and complete with painting, finishing and fitting in laboratory Rack: (L) 1524 mm x (D) 254 mm x (H) 610 mm made out of non sal wood, complete with painting, finishing and fitting in the laboratory.	Dean, College of Forestry
13	Glass door book case	Size : Height – 1740 – 1778 mm, Width – 915 mm, Depth – 305 – 381mm Rigid knock down construction, Panel & frame from 0.8 mm thick CR steel, Each door has 10 lever cam lock with common key, 4 mm thick transparent	Dean Extn. Education, DEE Dr. A.K.Goel, Professor, CAET ICAR Nodal Cell

		glass secured in a metal frame through rubber gasket, Scissor mechanism for receding the door inside the top of the respective compartment & ensure parallel and smooth movement, Four adjustable shelves	
14	Steel rack	Size – (H) 1829 (W) 915 mm x (D) 381 mm, No. of shelves – 5 making 5 compartments, Steel shelves made of CR steel of 0.889 mm thick, Slotted angle shall be 40 x 40 x 2 mm, Shelves & angle be jointed with galvanized hex. Nuts & bolts. Each rack shall be provided with rubber shoes at the bottom, All components be duly anti - rust treated and painted for long lasting finish	Dean Extn. Education, DEE Dr. A.K.Goel, Professor, CAET
15	Bed for hostel	Size: (L) 1981 mm x (W) 915 mm x (H) 508 mm, Frame made of CR steel tube, Top Made of MS sheet	Dean Extn. Education, DEE
16	Mattress	Dimension: ( L)1829 mm × (W) 889 mm ×(H) 102 mm, Bonded Foam, Reversible Mattress, Single Bed Mattress	Dean Extn. Education, DEE
17	Bench cum desk	Size of table: 1118 mm (L) x 406 mm (D) x 762 mm (H) Size of the bench: 1118 mm (L) x 406 mm (D) x 457 mm (H) Seating bench height: 457 mm Back Rest size: 1118 mm x 203 mm Lower shelf depth: 254 mm The frame shall be made out of MS square tube of sizes 25x25x1.25mm thick material The desk top, shelf, bench seat, back rest and book protector shall be made out of cut to size ISI marked pre-laminated Medium density fiber board of 18 mm thick confirming to IS No. 14587/98, Each cut to size MDF board shall bear ISI mark and hologram. The pre-laminated Medium density fiber board shall be fixed by fully threaded parallel sank steel screw of size No. 8 x 38 mm with square tubes. The edges of the pre- laminated Medium density fiber board shall be painted with bright teak wood colour with proper adhesion.	Dean, CVSc. & A.H. Director, College of Community Sc.

18	Four shelves Vertical filing cabinet	Size: (W)457 – 482 mm X (D) 610 - 620 mm X (H) 1320 – 1370 mm 4 Drawers with drawer partition, Made of 0.711 mm CR Steel, Heavy Duty Bearing and Rollers for smooth drawer operation, Central locking system, Anti-rust and Corrosion resistant.	Dean Extn. Education, DEE
19	Takhtaposh/ cot	Takhtaposh Cot made out of Sal wood frame Non-Sal wood bed plank top, Size – 78” (L) X 36” (W) X 18” (H).	Dean Students’ Welfare
20	Student Table	Student Table made of Sal wood frame with 19 mm., DWR Ply / Block board top fix up with 1 mm. thick Sunmica top along with wooden biddings around the top with complete polishing and furnishing etc. in complete.	Dean Students’ Welfare
21	Student chair	Student Chair with arm made of Sal wood frame with 12mm. DWR ply seat top with complete polishing and finishing etc. in complete.	Dean Students’ Welfare
22	Dinning chair	Made of wood, seat: W: (455 – 510 mm ) X D: (455 mm- 510) H: 460 mm, back height: 990 mm.	Dean Students’ Welfare
23	Wooden laboratory stool	Dimension: Height: 610 mm, Top: 457 mm x 305 mm Sal wood frame 19 mm DWR ply top (ISI Mark) with 1 mm mica Wood color polishing & finishing	Dr. A.K.Goel, Professor, CAET