



INSTITUTIONAL DEVELOPMENT PLAN, NAHEP
ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY,
BHUBANESWAR-751003




No. 119/IDP

Dt. 2.8.19

NOTICE

Quotations are invited for the computers and peripherals for the IDP, NAHEP project as per the specifications given below. The cost of each individual item must be specified along with the GST, packing and forwarding, if any, separately. The quotation should accompany a valid GST registration certificate, TIN number and PAN as well as up to date income tax clearance certificate. The sealed quotation must reach the undersigned on or before **17.00 Hour 22.08.2019**

 **Dean, PGF-cum-DRI, OUAT &**
Chairman, Procurement Committee,
IDP, NAHEP

**INVITATION FOR QUOTATIONS FOR SUPPLY OF
GOODS UNDER NATIONAL SHOPPING PROCEDURES**

To

Dear Sirs,

Sub: INVITATION FOR QUOTATIONS FOR SUPPLY OF COMPUTERS AND PERIPHERALS

1. You are invited to submit your most competitive quotation for the following goods.

Sl. No.	Brief Description of the Goods	Specifications*	Quantity	Delivery Period from date of supply order	Place of Delivery	Installation Requirement, if any
1	Desktop computer	Intel 8th generation core i5-8400 or higher processor, Intel chipset or better on OEM based motherboard, 4 GB DDR4 RAM 2400 MHz with expandable facility upto 64 GB, In built Intel graphics, 1TB SATA HDD 7200 RPM, Integrated onboard Ethernet controller 10/100/1000 Mbps port, Monitor: 19.5”or higher TFT monitor resolution 1920x1080 or better, Security: TPM 1.2, energy star, ROHS, EPEAT Gold, 1 serial port, 1 DVI, 1 VGA, 1 HDMI with minimum 4 USB 3.0, 4 PCI/PCI slots/audio ports, 16X or higher DVD RW drive, Chassis: MT Pre-installed Windows-10 Professional 64 bits with recovery media, Keyboard: Standard USB keyboard, Mouse: Optical Scroll mouse, Integrated audio controller Warranty: 3 years onsite warranty	40	30 days	OUAT, Bhubaneswar & College of Fisheries, Rangeilunda	Installation to be done at site by the vendor. (35 nos at OUAT, BBSR & 5 nos at CoF, Rangeilunda)
2	Desktop computer (High configuration)	Intel Core i7 8th generation 8700 Processor (3.20 GHz, 6 Core 12 MB Smart Cache) or higher, Intel chipset based motherboard, RAM: 8 GB DDR4 expandable up to 64 GB,	3	30 days	OUAT, Bhubaneswar	Installation to be done at site by the

		<p>Hard Disk: 2 TB, Preloaded Operating System: Windows 10 professional 64 bit with recovery media, Monitor: 21.5” or higher TFT Monitor, Inbuilt Intel Graphics, Network connectivity: Integrated Onboard Ethernet controller 10/100/1000 Mbps port, 1 serial port, 1 DVI, 1 VGA, 1 HDMI with minimum 4 USB 3.0, 4 PCI/PCI slots/audio ports, Optical drive: 16X higher DVD R/W drive Chassis: MT Security: TPM 1.2, energy star, ROHS, EPEAT Gold, Key board: Standard USB Keyboard Mouse: Optical scroll mouse Integrated audio controller Warranty: 3 years onsite warranty</p>				vendor
3	Laptop (High Configured)	<p>Core i5 82650 Processor, 8 GB DDR4 2400 MHz RAM with expandable facility, 1TB HDD, 128 GB SSD/ Intel 9260 + BT, Inbuilt speaker, Inbuilt Web Cam, 3 cell 45 WHr, Display: 14” Antiglare display or higher, Keyboard: Spill resistant keyboard, 1X USB Type C, 2X USB 3.0, 1X USB 2.0, Ethernet RJ-45 ports, HDMI Out, Pre-loaded Windows-10 Professional 64 bits with recovery media Warranty: 3 years onsite warranty</p>	2	30 days	OUAT, Bhubaneswar	Installation to be done at site by the vendor
4	Printer (Heavy duty)	<p>Color laser printer Print size: A3, A4 Print speed: 35 PPM or higher Resolution: 1200 x 1200 dpi or higher Standard Duplex print Processor: Quad core 1.2 GHz or higher Memory: 1024 MB standard Interfaces: USB 2.0 and Ethernet port 10/100/1000 Warranty: 3 years onsite warranty</p>	1	30 days	OUAT, Bhubaneswar	Installation to be done at site by the vendor
5	Multi function Printer	<p>Laser Printer Function: Print, Copy, Scan (ADF) Paper size: A4 Print speed: 22 PPM or higher Resolution: 600 x 600 dpi or higher 600 MHz Processor, Memory: 128 MB or higher Network print, USB 2.0 One year warranty</p>	5	30 days	OUAT, Bhubaneswar & College of Fisheries, Rangeilunda	Installation to be done at site by the vendor (4 nos at OUAT, BBSR & 1 no at CoF,

						Rangeilunda)
6	LCD projector with screen	(a) LCD Projector: Brightness: 3500 ANSI lumens or higher Resolution: XGA (1024 x 768 pixels) Display method: LCD Connectivity: HDMI PORT, RGB Connectivity, VIDEO IN, Audio in USB Type A, USB Type B, RJ45 ports, Wireless connectivity, Built in Speaker Carry Bag, connecting cables, power cable, remote control including batteries User manual (b) Projector Screen: Portable projector screen of size 8'x6'	1 1	30 days	OUAT, Bhubaneswar	Installation to be done at site by the vendor
7	Computer software			30 days	OUAT, Bhubaneswar	40 nos. to be installed at OUAT, BBSR & 5 nos. at CoF, Rangeilunda by the vendor
	a) Microsoft Office (Academic Edition)	Latest version, minimum Microsoft Office 2019 with paper license. (i) For 45 users (ii) For 10 users (iii) For single user	1			
	b) Tally	Tally ERP 9 (Single user)	1	30 days	OUAT, BBSR	Installation to be done at site by the vendor
	(c) Anti virus software	(i) For 45 users (ii) For 10 users (iii) For single user	1	30 days	OUAT, BBSR	40 nos. to be installed at OUAT, BBSR & 5 nos. at CoF, Rangeilunda by the vendor

**Where BIS certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.*

2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
 - b. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - c. The cost of packing, forwarding, insurance etc. must be mentioned separately in exact figure (it should not be mentioned “as applicable”)
 - d. The costs of each individual items must be specified along with the transportation and installation charges, if any, separately.
 - e. GST and other taxes in connection with the sale shall be shown separately.
 - f. GST and other government taxes shall be paid as per government rule and need to be mentioned separately.
 - g. Odisha University of Agriculture and Technology is a non profit, non commercial premier institute engaged in teaching, research at undergraduate, post graduate and Ph.D. level and we do not have any commercial license. Accordingly, the GST calculation may be made on the concessional rate. As such the university availing price discount for purchase of equipments/instruments, etc. The maximum rate of discount on each item may also be indicated in the quotation specifically.
 - h. Odisha University of Agriculture and Technology, Bhubaneswar is registered with the Department of Scientific and Industrial Research (DSIR regd no. TU/V/RG-CDE (421)/2013, dated 21st February, 2017 valid up to 31st August 2021) for purposes of availing Custom Duty exemption and IGST-SGST exemption. The applicable amount of Custom Duty/GST for our University against DSIR certificate should be mentioned in the quotation.
 - i. The exact figure of percentage of discount offered as applicable to non-profit, non-commercial government educational institute.
 - j. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - k. It should contain a letter conforming 3 years onsite warranty from manufacturers. If the warranty is less than 3 years, then the additional cost of Annual Maintenance Contract with zero financial liability to the University must be included for calculating 3 years warranty, else bid will not be accepted.
 - l. AMC for at least for 5 years should be mentioned (year wise) beyond the standard warranty period of three years.
 - m. The Prices shall be quoted in India Rupees only even if the item is imported.
 - n. Printed literature indicating photographs and detail technical specification, working CD, manual and their function must be attached.
 - o. The specific brand, make, model etc. shall be clearly mentioned in the quotation.
 - p. If the quotation is submitted by an authorized dealer, then, the dealer must submit an authorization letter.
 - q. Letter from manufacturer indicating that the manufacturer shall provide after sales service during Warranty/Comprehensive Annual Maintenance Contract/AMC period if the authorized dealer/bidder fails to provide same.
4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

- (i) The Quotation would be evaluated separately for each item.
- (ii) GST/other taxes in connection with sale of goods shall not be taken into account in evaluation.
- (iii) Each quotation should accompany a valid GST registration certificate and TIN number and PAN as well as up to date income tax clearance certificate.

7. Award of contract

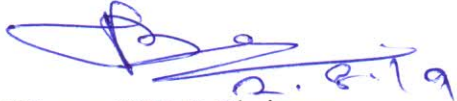
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. Number of items may marginally increase or decrease on the basis of quoted price and availability of funds. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made immediately after delivery and successful installation and working of the goods/equipments.
 9. If the cost of the item is equal to more than Rs. 2.50 lakh, then 2% GST will be deducted at source.
 10. We look forward to receiving your quotations and thank you for your interest in this project.

Quotation must be delivered to the address below latest by **17.00 hours** on **22.8.2019**, along with a cover-letter and supporting documents in a sealed envelope indicating **“IDP - Quotation for Computers and Peripherals”** only by **SPEED POST (INDIA POST)**.

The quotations will be opened in the office of the Dean, PGF-cum-DRI and Chairman, Procurement Committee, IDP, OUAT, Bhubaneswar - 3 on **26.8.2019 at 3.30 PM**.

Dean, PGF-cum-DRI & Chairman
Procurement Committee, IDP, NAHEP
O/o Dean, PGF-cum-DRI
OUAT, Bhubaneswar – 751 003
Tel. No.: 9337791749


 Dean, PGF-cum-DRI & Chairman
 Procurement Committee
 IDP, NAHEP Project

FORMAT OF QUOTATION*

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In words
	TOTAL						
	GST						
	Any other charges like packing, forwarding, insurance, extended warranty, installation etc.(if any) should be shown separately						

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rs..... amount in words) with in the period specified in the Invitation for Quotations.

We also confirm that the warrantee/ guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of supplier

***Price should be shown separately for each item and GST separately.**