

PROSPECTUS

For

POST GRADUATE STUDIES

(Master's Programme in Computer Science & Application,
Bioinformatics and Agribusiness Management)

2020-21



CENTRE FOR POST GRADUATE STUDIES
ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
BHUBANESWAR - 751 003

CONTENTS

Sl.No.	Title	Page
1.	About the University	1
2.	Centre for Post Graduate Studies	1
3.	Departments	1
4.	Job Opportunity	2
5.	Eligibility Criteria	3
6.	Break up & Reservation of Seats	4
7.	Medical and Library Facilities	5
8.	How to get Prospectus and Apply	5
9.	Submission of Application Form	7
10.	Selection of Candidates	7
11.	Admission Procedure	8
12.	Course Fee	10
13.	Students' Activities	10
14.	Academic System	10
15.	Financial Assistance	11
16.	Admission Fee	12
17.	Other Fees	14
18.	Refund of Fees	15
19.	Admission Calendar	15

The authorities reserve the right to amend and alter the policies concerned with the academic system as deemed necessary in the interest of the university.

(Approved Vide Reso. No. 7495 , dt.14.10.2020 of the Academic Council, O.U.A.T.)

PROSPECTUS FOR THE SESSION, 2020-21

1. ABOUT THE UNIVERSITY

The Odisha University of Agriculture and Technology (OUAT) was established in the year 1962 in accordance with provision of the Orissa Act, 20 of 1961. It is a multi-faculty University with reputation of leadership in teaching, research and extension. The University is praised and renowned for providing quality education and producing some of the finest technical professionals for the country. The main campus is located at Bhubaneswar, the capital of Odisha.

The constituent colleges of the University are the three Colleges of Agriculture at Bhubaneswar, Chiplima & Bhawanipatna, College of Veterinary Science & Animal Husbandry, College of Agricultural Engineering & Technology, College of Community Science, College of Fisheries, Rangeilunda, College of Forestry, College of Basic Science & Humanities, Centre for Post Graduate Studies and College of Horticulture, Chiplima.

2. CENTRE FOR POSTGRADUATE STUDIES (CPGS)

The Centre for Post Graduate Studies (CPGS) was established in the year 1998. The CPGS is offering three career oriented Master's programme in Computer Science & Application, Bioinformatics and Agribusiness Management, as **Self Financing Courses**. These programmes are open to students all over the country.

3. DEPARTMENTS

3.1 Department of Computer Science & Application (CSA)

The department of CSA was established in the year 1998 with the student intake capacity of 60 per year. It offers two-year full-time course leading to award of Master's degree in Computer Application (MCA). The course curricula are designed to meet the professional requirement of Information Technology (IT) industries. The computer laboratories are furnished with modern software and internet connectivity so as to provide the opportunity to the students to work on software platforms prevailing in the I.T. industries.

3.2 Department of Bio-informatics

The department of Bio-informatics was started in the year 2002 with the student intake capacity of 32 per year. It offers two year full-time course in computational and biological sciences leading to award of M.Sc. (Bio-informatics) degree. The students work on different areas like Genomics, Proteomics, Drug Designing and Molecular Modeling, Genetic Algorithms, Development of Computational tools and softwares. The students carry out research in IVth semester as part of their course curricula. The course curricula are designed to develop the professional skill for I.T. and pharmaceutical industries.

3.3 Department of Agribusiness Management (ABM)

The department was started in the year 2007 with student intake capacity of 32 per year. It offers two years full time course in Master of Business Administration (MBA) in Agri- Business Management. The course curricula are designed on various aspects of agricultural production, marketing and export oriented business so as to meet the professional skill for industries, business organization and management institutes.

4 . JOB OPPORTUNITY

The Centre has a placement cell to assist the students in providing job opportunities and project works. The information about the Centre and the students are being sent to different companies for employment opportunities of the students. The students of passed out batches have been well placed in reputed companies in and outside India.

4.1 Computer Science & Application

The passout students of the department look forward to the rewarding careers as Network Developer, Web Developer, System Analyst, Programme Developer, Project Manager and Database Managers, Network Administrator in various I.T. industries like Infosys, TCS, Tech Mahindra, Cognizant, Mindtree, Mindfire, IBM, L&T, CTS etc. Passout students have been employed in various I.T. industries located in India and abroad.

4.2 Bioinformatics

The students of this department have created an excellent track record of placement in reputed Universities and Companies from different strata. Many students of this department are pursuing Ph.D. and Post-Doctoral programmes in renowned Universities in India and abroad, few of which are enlisted here: Max Planck Institute, West Germany, California State University, University of Tennessee Health Science Centre Memphis, USA, OSAKA University, Japan, Pondicherry University, Puducherry, Anna University, Chennai, IGIB, New Delhi, IASRI, New Delhi, IARI, New Delhi, SGPGI, Lucknow, BISR, Rajasthan, ISI, Kolkata, MGIMS, Wardha, Assam Agriculture University, Assam, IICT, Hyderabad, IIIT, Hyderabad, IIT, Indore, IICB, Kolkata, RMRC, Bhubaneswar, NEHU, Silong, BITS, Goa, North Orissa University, Baripada, Orissa University of Agriculture & Technology, Bhubaneswar, CIFA, Bhubaneswar, IMMT, Bhubaneswar, BJB College, Bhubaneswar, Berahmpur University, BHMS, Jagatsingpur, MIITS, Rayagarha, GIST, Berhampur, Allahabad Bank, IDBI Bank, Punjab National Bank, SBI and Union Bank of India.

Students of this department are employed in R&D units of various reputed national research institutes, biotech companies, software firms, pharmaceutical companies etc.: i.e. Appolosoftware, Hyderabad, GVK Bioscience, Hyderabad, Novartis India Pvt. Ltd., Hyderabad, Accenture India Pvt. Ltd., Paraxel India Pvt. Ltd., Hyderabad, SaiAdventium, Pune, Consortium Clinical Research Pvt. Ltd.

4.3 Agribusiness Management

Students passing out from this department have requisite management ability for dealing with agro-based public and private industries such as food processing units, dairy industries, poultry industries, food industries, fish processing industries, OMFED, CAREINDIA, WFP, tea companies, agri-input manufacturers like agro machineries, irrigation equipments, fertilizer, pesticides and seed companies, sugar factories, veterinary pharmaceutical companies and so on. They are being absorbed as managers in various corporate houses, commercial banks & industries dealing with agro-based production and Non-Government Organizations (NGOs).

5. ELIGIBILITY CRITERIA

5.1 MCA (Master in Computer Application)

For admission into MCA, a candidate must have passed

(i)	+2 from CHSE, Odisha or its equivalent
(ii)	Any graduate from a University with at least 50% of marks in aggregate for General category and 45% of marks in aggregate for SC/ST/PwD category candidates and 55% for professional courses.
(iii)	Mathematics or Computer as one of the subject in +2 or Graduation level.

5.2 M.Sc. (Bioinformatics)

For admission into M.Sc. (Bio-informatics), a candidate must have passed

(i)	+2 Science from CHSE, Odisha or its equivalent with Mathematics and/or Biology as one of the subjects.
(ii)	B.Sc.(Ag.) /B.Sc. (Hons.) Ag/ B.Sc.(Hort.) / B.Sc. (Hons.) Hort./ B.Sc.(Forestry) /B.Sc. (Hons.) Forestry/ B. V.Sc& A.H. / B.Tech.(Dairy Science/ Technology)/B.Tech.(Ag. Engg.) / B.F.Sc. / B.C.S. / B.A.M.S / MBBS / B.Pharma / BDS / BIT / BITM / BHMS / B.Tech. / B.Sc. (Biotech) from a University with at least 50% of marks in aggregate for General category, 45% of marks in aggregate for SC/ST/PwD category candidates and 55% for professional courses.

5.3 MBA (Agribusiness Management)

For Admission into MBA in Agri Business Management, a candidate must have passed

(i)	+2 from CHSE, Odisha or its equivalent.
(ii)	B.Sc. (Ag.) / B.Sc. (Hons.) Ag/ B.Sc.(Hort.)/ B.Sc. (Hons.) Hort. / B.Sc.(Forestry) / B.Sc. (Hons.) Forestry/ B.V.Sc. & A.H. / B.Tech.(Ag.Engg.) / B.Tech. (Dairy Science/ Biotechnology) / B.F.Sc./ BAMS / B.Sc.(Home Sc./Comm. Sc.) / B.Tech / B.Sc / B.Com. / BBA from a University with 50% marks in aggregate for general category and 45% marks in aggregate for SC/ST/PwD category candidates and 55% for professional courses.

* Professional courses are like: Agriculture allied subjects, B.Tech etc.

6. BREAK UP AND RESERVATION OF SEATS

6.1.

Degree	SC	ST	PwD	Armed Forced Personnel (AFP)	Unreserved	Total
MCA(Master in Computer Application)	05	07	03	02	43	60
M.Sc.(Bioinformatics)	03	04	02	01	22	32
MBA(Agribusiness Management)	03	04	02	01	22	32

[SC:8%, ST:12%, PwD:5%, AFP:3%]

6.2. Seats reserved for SC/ST/PwD/ AFP are not interchangeable.

6.3. The seats reserved for SC, ST, PwD and AFP candidates falling vacant shall be filled up by candidates from unreserved category on merit basis.

6.4. The SC, ST, PwD, AFP candidates will also be considered along with the candidates of unreserved category for admission on the basis of their merit.

6.4.1 Eight percent (8%) and twelve percent (12%) seats are reserved for candidates belonging to Scheduled Caste and Scheduled Tribe candidates, respectively by birth (not by marriage or adoption.). Candidates applying for SC/ST reserved category shall upload SC/ST certificate from the Revenue officer not below the rank of Tahasildar of the place of birth in Odisha at the time of submission of online application otherwise, he/she will be treated as general candidate.

SC/ST persons who have migrated from their state of origin to another state for the purpose of seeking education, employment etc. will be deemed to be the Scheduled Caste/Scheduled Tribe in their state of origin and will not be entitled to derive benefits from the state to which they have migrated (vide Govt. of India letter No. B.C. – 16014/1/82 –S.C. & B.C.D.-1 dated 22nd Feb 1985)

6.4.2 Five percent (5%) seats are reserved for Persons With Disability (PwD) candidates. The candidate applying under PwD category shall upload the PwD certificate issued from medical Board/Competent Medical Authority (Medical officer in – Charge of Community Health Centre/Primary Health Care/Chief District Medical Officer) as notified by the Govt. of Odisha depicting a minimum 40% permanent/temporary disability issued within maximum of five years prior or as specified by issuing authority to last date of admission (Notification No. S.R.O. No. 518/2012 dtd. 22.06.2012 of principal secretary to Govt., Department of Women and Child Development, Govt. of Odisha) ,otherwise, the benefit of PwD quota will not be considered. **The persons with disabilities candidates are required to get the PwD certificate authenticated by Medical Board (constituted as per S.R.O. No. 518/12 dtd . 22.06.2012) of any Govt. Medical Colleges of Odisha.**

6.4.3 Three percent (3%) seats are reserved for wards of Armed Forces Personnel (AFP).Candidates applying under AFP quota shall upload the Bonafide Certificate issued by Rajya Sainik Board , Govt. of Odisha,Bhubaneswar-2 at the time of submission of online application as per the F. No. 6(1)/2017D(Res.II) of Govt. of India ,Ministry of Defense, Department of Ex-Servicemen Welfare, Notification No. I-TTI-81/2013 (PT-B)-431/ETET dtd 21.01.2014 of Govt. of Odisha , **Employment & Technical Education & Training Department and judgement of Hon'ble High Court Odisha Vide W.P.C No. 16218/2012⁴dtd 30.11.2012.**

- 6.5 Over and above the intake capacities, two seats will be reserved in each discipline for NRI/PIO sponsored Candidates.
- 6.6 Over and above the intake capacity, one seat in each discipline will be reserved for foreign candidates.
- 6.7 The reservation of seats is subject to change as and when the University authority desires.

7. MEDICAL, LIBRARY AND HOSTEL FACILITIES

- 7.1 The University runs a Dispensary managed by experienced doctors. It provides outdoor treatment to the students of the university.
- 7.2 Each department has a library for references. Besides this, the students get the facilities of central library (O.U.A.T) for reading books, journals and periodicals

7.3 HOSTEL FACILITY

Hostel accommodation may be provided to P.G. students subject to availability of seats. After admission, the students shall apply to the Dean Students Welfare (DSW) through the concerned Dean, for their stay in hostel.

8. HOW TO GET PROSPECTUS

- 8.1 The candidates desirous for admission at the Master's Programme may visit OUAT Website "www.ouat.nic.in" and <http://ouat-lokaseba-odisha.in> with effect from Dt.01.09.2020 (tentative) to get the prospectus.

9 HOW TO APPLY

9.1 How to apply

The candidates seeking admission into **Master's programmes–2020 of CPGS** can apply online by visiting the website www.ouat.nic.in then go to admission section and click on "Student login" for PG admission-2020 or directly go to <http://ouat-lokaseba-odisha.in>. The candidate will login providing his/her e-mail ID, mobile number, OTP sent to the mobile number & e-mail and Captcha code. After login, the candidate will land on a window showing "Apply", clicking on it Application Form will appear and the candidate will fill up the application.

At the time of submission of **Online Application Form**, the candidate has to fill in the particulars correct personal information and upload his/her recent passport size colour photograph (Height:200px,width:150px, file size: 200kb maximum), full signature (Height: 100px, width: 150px, file size: 200kb maximum) in jpg/jpeg format. After submission of online application form, an application number will be generated and sent to his/her mobile number & e-mail). **The candidate has to pay Rs. 1400.00 (Rupees one thousand four hundred only) as application fees to the University besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using internet Banking/Debit Card/Credit Card of any Bank.** Once candidate successfully pays the fee, he/she will receive a message confirming the acceptance of application in mobile phone and e-mail. Fees, once paid, cannot be refunded under any circumstances. Without payment of application fee, the

Application Form will be rejected. **Application is editable** till the last date of submission application. For detail please refer to **Annexure-IV**.

Registered mobile number and e-mail are always required to access his/her profile each time with OTP sent to mobile number and e-mail. The candidate is advised to use his/her application number for subsequent access.

Documents for Identification proof

- (i) Voter ID Card
- (ii) Driving License
- (iii) Pan Card
- (iv) Student Identity Card with photograph issued by the College last attended
- (v) Passport
- (vi) Aadhaar Card (with recent photograph)

The candidates are advised not to send any hard copy of the application and documents to the University.

- 9.2 A candidate is required to submit **only one online application** irrespective of the number of courses for which he/she wishes to be considered indicating the final OGPA / Percentage of marks secured in the qualifying degree examination. Candidate is advised to enter the correct percentage of secured marks as per the conversion rule provided by the University/Board.
- 9.3 Any wrong entry of the final OGPA / Equivalent Percentage of Marks detected at the time of document verification and admission may lead to rejection of candidature and denial of admission.
- 9.4 Foreign candidates sponsored by ICAR/ICCR/any other statutory bodies of Govt. of India with scholarship, have to apply either through ICAR/ICCR/any other statutory bodies of Govt. of India, New Delhi or through the Indian Embassy in their country for consideration of their cases.
- 9.5 Candidates will submit a declaration at the time of submission of online application that he/she will produce the relevant documents in original from competent authority at the time of document verification and admission, failing which the admission will be denied.

The **relevant documents** to be produced by the candidates are as follows:

- i. SC/ST Certificate from Revenue Officer not below the rank of Tahasildar or equivalent with clear-cut indications of SC/ST category.
- ii. The candidates applying under PwD category shall have to produce the original PwD certificate issued by competent authority (**Notification No. S.R.O. No. 518/2012 dtd. 22.06.2012 of principal Secretary to Govt, Department of Women & Child Development, Govt. of Odisha**)

- iii. Service Certificate (original/attested copy) of parent(s) from the Head of the Office/Institution as relevant in individual cases.
- iv. Candidates applying under AFP quota shall produce the Bonafide Certificate issued by Rajya Sainik Board, Govt. of Odisha, Bhubaneswar-2 as per F. No. 6(1)/2017D(Res.II) of Govt. of India, Ministry of Defence, Department of Ex-Servicemen Welfare, **Notification No. I-TTI-81/2013 (PT-B)-431/ETET dtd 21.01.2014 of Govt of Odisha, Employment & Technical Education & Training Department and judgement of Hon'ble High Court Odisha Vide W.P.C No. 16218/2012 dtd 30.11.2012.**
- v. Candidates seeking admission under NRI/PIO Sponsored Quota are required to produce the photo copies of VISA/Proof of permanent residential certificate, passport of the sponsor (Parents/ relatives) valid till the last date of admission, recent residential proof (within last six months) of NRI/PIO sponsor such as electric bill/telephone bill/water bill etc. of the respective country and sponsorship certificate (**Annexure- III**) at the time of document verification and admission, failing which his/her admission to the category seat will be denied. The candidate should mention this exact relationship of this candidate with documents from Govt. agency or an affidavit.
The signature of the NRI/PIO sponsoring person must be same as in the passport and sponsoring certificate otherwise the claim under NRI/PIO sponsored category will be rejected. Copy of VISA/Proof of permanent residential certificate, PASSPORT and residential proof etc. should be in English version issued by competent authority from respective embassy/ consulate. Those who submit online VISA (downloaded from internet) should ensure that it is countersigned by the embassy with entry records. A NRI/PIO can sponsor only one candidate in an academic year.
- vi. No Objection Certificate (NOC) from the employer for admission must be submitted by the in-service candidates.

Candidates seeking admission into NRI/PIO sponsored seats shall pay Rs. 1,65,000/- per annum in addition to the fees mentioned under Clause-18.

10. SUBMISSION OF APPLICATION FORM

10.1 The candidate must upload the self-attested scan copies of all the mark sheets and certificates of the qualifying examinations (HSE, +2 & Bachelors' degree).

N.B- Original certificates and mark sheets must be produced at the time of admission.

10.2 Any wrong entry of marks to increase the rank, detected at the time of document verification and admission, will lead to rejection of candidature and denial of admission. So, candidates are advised to be careful in entering marks while submitting the online application form.

11. SELECTION OF CANDIDATES

11.1 The selection of candidates for admission into MCA, M.Sc. (Bio-informatics) and MBA (Agri-Business Management) will be based on academic career. A merit list will be prepared on the basis of following weightage of marks secured by the candidates in the different examinations.

HSC level	20 %
+2 level	30%
Graduation level (of aggregate)	50%

11.2 Computation of Weighted Score

Suppose a candidate has scored 70% marks at HSC, 65% marks at +2 level and 75% marks at Graduation level. Then the weighted score is $70 \times 0.2 + 65 \times 0.3 + 75 \times 0.5 = 14 + 19.5 + 37.5 = 71.0\%$.

11.3 Student can download the rank card by logging into the website (www.ouat.nic.in) or <http://ouat-lokaseba-odisha.in> after notification of merit list.

11.4 There shall be an Admission Board under the Chairmanship of Dean, PGF-cum-DRI with Head of the Departments of CPGS as Members

12.ADMISSION PROCEDURE: |

12.1 First Round Counseling

- Admission will be conducted through offline mode.
- Candidate will be called rank wise and he/she will choose the seats as per the availability of seats of different departments of Centre for Post Graduate Studies.
- All original documents of the candidate will be verified as mentioned in the Intimation-cum-Rank card.
- After final verification of all original documents and submission of requisite fees, admission of the candidate will be confirmed.

12.2 Second Round/Spot Counseling

- If any seat remain vacant after first round of counseling second round/spot admission/counseling will be done on approval of Hon'ble Vice Chancellor.
- The category seats if remain vacant will be de-reserved to general seat (unreserved). All seats remaining vacant i.e. unreserved seats and seats de-reserved to unreserved will be filled up from unreserved category rank.
- Second round/spot counseling information will be advertised in newspaper and OUAT website.
- Both fresh and previously applied candidate may take part in second round/ spot counseling/admission process.
- Preference will be given to the previously applied candidates. These candidates must produce Intimation-cum-Rank Card at the time of counseling.
- Fresh candidates will participate in the spot counseling process only after paying the application fee of Rs. 1400/- in form of Bank Draft in favor of Comptroller, OUAT payable at Bhubaneswar.
- Selection of candidates will be as per the Prospectus Clause No. 11.1 of CPGS 2020-21 for fresh candidate and merit list will be prepared on spot itself.
- Candidate will be called rank/merit wise and asked to avail the seats as per the availability of seats of different departments.
- After final verification of all original documents and submission of requisite fees, admission of the candidate will be confirmed.

13. INSTRUCTIONS FOR DOCUMENT VERIFICATION AND ADMISSION

- 13.1 Any change in the scheduled date of document verification and admission will be notified in the notice boards of the University/ CPGS and University website for information of the candidates.
- 13.2 A candidate who fails to appear for document verification and admission on the scheduled date, time and place will automatically and irrevocably forfeit his/her claim for admission.
- 13.3 The candidates coming for document verification and admission should bring with them **all the original certificates and mark sheets / transcripts** for verification. At the time of admission, they have to submit their College Leaving Certificate and Conduct Certificate (if the same is not mentioned in the C.L.C.) in original from the Head of the Institution last attended.
- 13.4 Candidates who passed their Bachelors' degree from any university other than OUAT will have to submit their Migration Certificate within 3 months, failing which they will not be allowed to appear the final examination of 1st semester of 1st year Master's Degree.
- 13.5 Candidates who fail to submit their College Leaving Certificate / Conduct Certificate will be provisionally admitted and will be allowed ten working days following the date of admission on an undertaking for submission of such documents failing which their provisional admission will be cancelled if not decided otherwise. Candidate coming from Universities outside the State of Odisha will be allowed fifteen working days following the date of admission for this purpose.
- 13.6 The employees of Govt. or any other Organizations will be admitted on submission of No Objection Certificate (NOC) from appropriate authority, failing which they will be denied for admission. They will furnish an undertaking in prescribed proforma at **Annexure-II** to submit their relieve orders within 15 days from the date of admission at the latest, failing which their provisional admission will be cancelled if not decided otherwise.
- 13.7 All candidates selected for admission into Master's Programme shall submit the Medical Fitness Certificate in prescribed form (**Annexure-I**) at the time of admission.
- 13.8 All the admitted candidates need to submit an affidavit, as per the UGC guideline on non-indulgence in ragging activities, to the Dean, PGF-cum-DRI through their respective HODs within 15 days from the date of admission?
- 13.9 To prohibit any misconduct by any student or students whether by words spoken or written or by any act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear

or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other. Student, with or without any intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, and thereby, to eliminate ragging in all its forms from University by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

13.10 If a candidate for admission is found to have indulged in ragging and expelled in the past or if it is noticed later that he / she is indulging in ragging, the admission will be cancelled or he/she will be expelled from the University.

14. COURSE FEE

14.1 Besides the normal fees as mentioned in clause 18, a student shall pay the following additional fee for the self-financing course for which he/she has to be admitted.

Name of Course Programme	Course Fee
MCA	₹33,000/- per semester
M.Sc. (Bio-informatics)	₹33,000/- per semester
MBA (Agri Business Management)	₹47,800/- per semester

(Approved vide academic council resolution No- 7495 dt. 14.10.2020 of OUAT)

14.2 Course fees for NRI / Foreign candidates

Candidates admitted into any course under NRI/ foreign quota, will have to pay as per the fee structure given below. They will also pay prescribed semester fees as per clause-18 as applicable to other students.

Name of Course Programme	Course Fee (First year)	Course Fee (Second year)
MCA	₹1,94,600/- per year	₹1,94,600/- per year
M.Sc. (Bio-informatics)	₹1,94,600/- per year	₹1,94,600/- per year
MBA (Agri Business Management)	₹1,94,600/- per year	₹1,94,600/- per year

15. STUDENTS' ACTIVITIES

15.1 A Students' Union is formed centrally for CPGS to organize the Cultural, Athletic / Sports and literary activities of the students. The students are also allowed in inter college / inter universities cultural, sports activities organized by the university.

15.2 The Dean, Students' Welfare looks after the extracurricular activities of the students.

16. ACADEMIC SYSTEM

16.1 Duration of Course

The minimum duration of course for MCA, M.Sc.(Bioinformatics) and MBA(Agribusiness

Management) is two years . Each year is divided into two semesters and the minimum duration is 110 working days consisting of 95 Net Instructional Day (NID) and 15 examination days. The maximum permissible period for completion of master degree course is two consecutive years for MCA, M.Sc.(Bioinformatics) and MBA(Agribusiness Management).

16.2 Examination

The mid-term and Final Examination are conducted at the middle and end of each semester, respectively. A student has to secure at least a grade point average (GPA) of 5.5 in individual course and overall grade point average (OGPA) of 6.0 on a 10 point scale in a semester to be promoted to the next semester. The course programme and examination will be regulated by the Post Graduate Semester Regulation, 2011 of OUAT.

16.3 Attendance

A student is required to have a minimum of 85% of attendance in each course, failing which he/she shall not be allowed to appear at the Final Examination and will be detained in that semester, subject to Regulation to Condone as indicated below.

The Dean, PGF-cum-DRI, on the recommendation of the course teacher / advisor concerned may condone shortage of attendance up to 15% in a course(s) in exceptional circumstances and allow such students to appear at the Final Examination on payment of the required fees. No condonation, even on medical ground, can be granted for shortage of attendance below 70% under any circumstances.

16.4 Discipline

A student, whether a boarder or day scholar, shall abide by the disciplinary rules and Regulations of the Hostel, College and the University and shall not involve himself / herself in any objectionable conduct such as violation of hostel discipline, disobedience of instructions of hostel authorities, immoral conduct or disorderly behavior including “Ragging”. In case a student is found to be involved in any of the above undesirable activities, he / she shall be liable for expulsion from the hostel and if the offence is grave, also from the College. The expulsion from the hostel shall be ordered by the Dean, Students’ Welfare with the concurrence of the Dean of the concerned Faculty and expulsion from the College shall be under the orders of the Vice-Chancellor.

17. FINANCIAL ASSISTANCE

A student may get the following assistance as per his/her eligibility during study period.

Sl. No.	Nature of Assistance	Value	Funding Agency
01.	Post-Matric Scholarship	Tuition fee + Maintenance cost + Development fee	SC & ST Development and Minority & Backward classes Welfare Department, Govt. of Odisha.
02.	Loan Stipend	₹12000.00 per annum	Dept. of Higher Education, Govt. of Odisha

18. ADMISSION FEES

A. University Fees (Once at the time of admission)

a)	Registration Fee	220.00
b)	Recognition Fee	110.00
c)	Identity Card	110.00
d)	Library Caution Money	1,100.00
e)	Laboratory Caution Money	1,100.00
f)	Development Fee and Internet/Computer lab fee	13,200.00
g)	Cultural Fee	660.00
h)	Sports Fee with Yoga	660.00

B. Annual Fees

a) Athletic Fee	220.00
b) Literary Fee	220.00
c) Dramatic Club	220.00
d) Students' Aid Fund	110.00
e) College Commemoration	220.00
f) Students' Union	550.00
g) Indian Red Cross Society	50.00
h) N.C.C.	5.00
i) Social Service	10.00
j) Seminar and Departmental Event	1,650.00
k) Accidental Insurance Fee	50.00
l) Alumni Fee (once in second semester)	500.00

C. Semester Fees

a) Admission	825.00
b) Tuition Fee	5,500.00
c) Medical Fee	220.00
d) Examination Fee	880.00
e) Centre Development Fund	330.00

D. Thesis/Project Examination fee (only in final semester) 2,200.00

E. Hostel Fees

a) Hostel Caution Money (Only once at the time of admission)	550.00
b) Seat Rent (per semester/boarder)	
i) Single Room	1,100.00
ii) Double seated room	935.00
iii) Three or Four seated room	770.00
iv) Foreign Student	4,400.00
c) Electricity Deposit (Actual to be collected at the time of next Registration)	1,320.00
d) Water charges (Per semester)	220.00
e) Hostel Common Room (Per semester)	220.00
f) Hostel Establishment (Per annum)	6,600.00
g) Hostel development fee (Per annum)	880.00
h) Mess Advance (per Semestar) (Actual Expenditure will be squared up at the time of Registration to next semester)	13200.00
i) Admission in International Hostel	

a) Seat Rent including water charges @ 24,000/- per year	24,000.00
b) Hostel Development Fund (per year)	12,000.00
c) Hostel Establishment (per year)	12,000.00
j) Electricity Charges @Rs.36,000/- per year	36,000.00
k) Research Contingency and other miscellaneous charges	1,49,725.00

19. OTHER FEES (AFTER ADMISSION)

Migration Certificate	300.00
Provisional Degree Certificate	250.00
Transcript & Marksheet	400.00
Duplicate Transcript/ Provisional	650.00
Duplicate Identity Card	110.00
Condonation Fee for shortage of attendance in a semester per subject	550.00
Make up examination per course	550.00
Duplicate Migration Certificate	650.00
Semester Report / Grade sheet	100.00
Transfer certificate	300.00
Duplicate Transfer certificate	300.00
Conduct Certificate	300.00
Duplicate Conduct Certificate	300.00
Equivalent Mark sheet	55.00
Degree Certificate	750.00
Duplicate Degree Certificate	1,500.00
Degree Certificate Preservation Charges	
- Per year	250.00
- Maximum	1250.00
Charges for verification of each documents	500.00
Charges for sending documents/certificate by Regd. Post	100.00
	(inside India)
(outside India)

*** The above fees are subject to change or may be decided by the Academic Council and the current year fees will be applicable to all the students irrespective of their year of admission.**

20. REFUND OF FEES

Refund of admission fee deducting the processing charge of Rs. 2000/- will be made if the seat vacated is subsequently filled up during admission process under the following conditions:

- If the seat is forfeited due to invalid documents detected at the time of document verification and admission.
- If a candidate cancels his /her admission before final round of admission.
- No refund of admission fee for cancellation of seat except the caution money will be paid after the admission process is over.
- Caution money shall be refunded to the discontinued or passed out students after adjustment of dues, if any.
- In case a student is promoted to next Semester on Scholastic Probation but becomes unsuccessful in Special Examination and is detained, the entire fees deposited for admission into the higher semester/year shall be refunded to the student upon his/ her application.

21. ADMISSION CALENDAR, 2020-21(Tentative)

- i) Availability of Application Forms through online : **05.11.2020 to 05.12.2020**
- ii) Notification of Merit List : 21-12-2020
- iii) First round Counseling for admission into MCA, MBA (Agribusiness Management), M.Sc. (Bioinformatics) : **29-12-2020 and 30-12-2020**
- iv) Second round/spot counseling (If seats are laying vacant) : 13-01-2021
- v) Commencement of Class : **21-01-2021**

N.B.: Please contact for -		Available in working hour excluding holidays (10 a.m. to 5:30 p.m.)
i)	Tech Support	9938838538
i)	Computer Science and Application	: 9438354884/9437162722
ii)	Bioinformatics	: 0674-2565760, 9937727461/8093042622
iii)	Agribusiness Management	: 0674-2560216, 9437082192/9439951391

ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

MEDICAL FITNESS CERTIFICATE

(TO BE ISSUED BY A MEDICAL OFFICER NOT BELOW THE RANK OF ASSISTANT SURGEON)

This is to certify that, I have personally examined Shri / Kumari /Shrimati

Son/daughter / wife of _____

Village /Town _____ P.O. _____ P.S. _____

District _____ of the State / Union Territory _____, whose signature
is appended below and my findings are given below:

It is further certified that he / she is Medically Fit / Unfit to pursue Higher Studies in Agriculture & Allied Sciences.

SIGNATURE OF THE CANDIDATE

*SIGNATURE WITH DATE
(SEAL/STAMP OF THE MEDICAL OFFICER
WITH REGISTRATION NUMBER)*

UNDERTAKING FOR IN-SERVICE CANDIDATE

I, _____ bearing OUAT
P.G./Ph.D. Entrance Examination Roll No . _____ son/daughter of Shri
_____ resident of village/town/city
_____ district _____

do hereby undertake that, I will submit the **Relief Order** from the employer within fifteen days of my admission in this university. If, I fails to submit the same within the stipulated date, my admission will stand cancel.

Signature of the Candidate

Place.....

Date.....

**FORM OF APPLICATION FOR SPONSORSHIP OF CANDIDATES
FOR ADMISSION IN TO PG COURSES IN OUAT UNDER NRI QUOTA**

1. Name of the sponsoring person :
(Photocopy of passport and visa in English
Version attached in support of his/her claim as NRI)

2. Permanent Address in India :

3. Present Address in Abroad :
(Photocopy of electric bill/telephone bill
Should be submitted as a token of
residential proof)

4. E-mail ID of the sponsor :

5. Name of the candidate to whom he/she wants to sponsor. :
Name of the Course Entrance Examination Roll No.
Centre Name Mobile No.....
e-mail ID.....

6. Father's name of the candidate :

7. Address of correspondences :

8. Relationship with the sponsoring person :
(Need to be blood relative and exact relation
should be mentioned with documentary
support by the candidate through a document
from Govt. agency or an affidavit)

Signature of the candidate

Signature of the Sponsor

HOW TO APPLY

1. Read the Prospectus for Post Graduate Studies (CSA/BI/ABM), 2020-21 carefully and follow the instructions there in while filling the application form. The candidates can have access to the Application Form by visiting the website www.ouat.nic.in then go to admission section and click on student login for PG admission-2020 or directly go to **http://ouat-lokaseba-odisha.in/**
2. Once click on link the Student login window will appear and candidate will fill up the following information to login.
 - i. E-mail ID
 - ii. Mobile Number
 - iii. OTP sent to the mobile number and e-mail
 - iv. Captcha code
3. The candidate will land up on the Dashboard page, showing available services to apply for, under **Apply Section**. Clicking on the apply button of “Post Graduate Course Program- 2020-21 (CSA/BI/ABM)”, application Form will appear, which the candidate has to fill up.
4. The candidates are advised to be careful while filling in the online Application Form . The candidate is required to enter correct (a) personal information, upload full signature (height : 100px, width: 150px, file size : 10-20kb) & passport size (height: 200px, width: 150px, file size: 20-50kb) colour photograph and other information(Scan copy of the certificates size < 200kb).
5. The candidates are to fill all star (*) marked fields (mandatory fields) mentioned in the online application Form, failing which the application will not be submitted.
6. The candidate must give a self declaration in the application (by marking (√) in the self declaration boxes for relevant documents) that he/she will produce the relevant documents in original at the time of document verification and admission, failing which the candidature will be rejected.
7. The candidates must click on self-declaration, accepting all the information submitted are true and will be responsible for any false or misleading information.
8. Before submission, the candidate can have a preview of the application and make corrections if required.
9. After that, click on “submit” button at the bottom. The candidate will receive a message of provisional submission of application form with application number on his/her registered mobile number & e-mail.
10. After submission of the application, the candidate will move on to another window for payment of application fee. **The candidate has to pay Rs. 1400.00 (Rupees one thousand four hundred) only for application fees to the University besides bank charges as specified by the Bank depending upon the mode of payment selected through online payment gateway using internet Banking/Debit Card/Credit Card of any Bank.**
11. **Without application fee payment, the application will be rejected and the candidate will not be allowed to participate in the admission process.**

12. **After successful payment of application fee, a message will be sent to the mobile number and e mail.**
13. **After successful payment, the candidate should take printout of computer generated filled in application Form with payment details for future reference. Form acknowledgement can be downloaded from Activity Section on Dashboard page using the application number.**
14. If the online payment is failed, then the candidate must make the payment again. If the money has been deducted from the account in the previous attempt (in case of the failed transaction), that will be reverted to the source account within 8 working days.
15. **The candidate can edit the application form till the last date of submission i.e. 05.12.2020.**
16. Each time the candidate wants to access his/her profile, he/she must visit the website and login by entering his/her registered e-mail id and mobile number. An OTP will be sent to the mobile number and email-id which the candidate must enter along with the captcha code.
17. After login candidate will land up in Dashboard page and can find activity section. In the activity section, applicant must click on 'More Options', where multiple facilities are offered like Edit Form / View Form, link to download Form Acknowledgement and many others. The options will appear/disappear as per the schedule decided by University. Enter the application number to avail any of the facilities. If the payment is not done earlier, candidate must pay the application fee to complete the process. This process is to be followed every time for viewing/editing the application, making payment, downloading acknowledgements, rank card, seat allotment letter etc.
18. The candidate is requested to provide the correct mobile number and e-mail ID as all information regarding admission will be sent as SMS to the registered mobile number and e-mail ID. The candidate should not change the mobile number and e-mail till the end of Admission process.

IMPORTANT DATES

1	Availability of Application Forms	05.11.20 to 05.12.20
2	Notification of Merit List	21.12.2020
3	Download of Rank Card	23.12.2020
4	First round counseling (Un-reserved Category)	29.12.2020
5	First round counseling (Reserved Category)	30.12.2020
6	Second round/spot counseling (If seats are laying vacant)	13.01.2021
7	Online Orientation	20.01.2021
8	Commencement of class	21.01.2021