



Website: [www.ouat.nic.in](http://www.ouat.nic.in)  
E-Mail: deanovc@gmail.com

**ODISHA UNIVERSITY OF AGRICULTURE & TECHNOLOGY  
BHUBANESWAR-751003**

No. 16 / CVSc & AH dated 03.01.2023

**TENDER NOTICE**

Sealed tenders are invited from bonafide Agencies/ Firms/ Suppliers having valid GST/PAN for supply of Ganjam sheep. Interested agencies have to download the tender documents from the official website of OUAT at [www.ouat.nic.in](http://www.ouat.nic.in) and submit the same along with required documents and necessary fees by speed post/ registered post/ courier so as to reach the undersigned latest by 5.00 PM of Dt.25.01.23. For other details, important information, terms and conditions, etc., please refer to the tender document.

Sd/-  
Dean, CVSc and AH

**No. 17 / CVSc & AH dated 03.01.2023**

Copy along with copy of the tender notice forwarded to the Director, Planning, Monitoring & Evaluation to upload the same immediately in the OUAT Website for downloading by the intending agencies to take part in the tender process.

Sd/-  
Dean, CVSc & AH

**No. 18 / CVSc & AH dated 03.01.2023**

Copy forwarded to the Comptroller for information and necessary action.

Sd/-  
Dean, CVSc & AH

## **TENDER PARTICULARS AND INSTRUCTIONS OF TENDER NOTICE**

**Selection of Firm/ Agency/ Supplier for supply of Ganjam Sheep to  
Instructional Livestock Farm, CVSc & AH**



**No. 16 / CVSc & AH, dated 03.01.2023**

**Tender fee (Non-refundable): Rs. 1000/-**

Sealed tenders in plain paper are invited from intending suppliers for supply of 20 No. of sheep (19 female + 1 Male) for the Instructional livestock farm, College of Veterinary Science & Animal Husbandry, Bhubaneswar as per all given specifications.

**Tender for supply of Ganjam sheep**

<b>Estimated Cost of 20 No of sheep</b>	:	Rs. 2.1 Lakh.
<b>Tender Cost</b>	:	Rs. 1000.00 (Non-refundable)
<b>EMD Amount</b>	:	Rs. 4200/- (Refundable)
<b>Date of Availability of Tender</b>	:	03.01.2023
(The tender document will be obtained only from the University website i.e. <a href="http://www.ouat.ac.in">www.ouat.ac.in</a> )		
<b>Pre Bid Discussion</b>	:	13.01.2023
<b>Last date of receipt of Tenders</b>	:	25.01.2023, 5.00 PM
<b>Date and Time for opening Sealed Tenders/Technical Bids:</b>		27.01.2023 at 11.00 AM
<b>Date for opening of Financial Bids</b>	:	27.01.2023 at 12.00 Noon

**Venue:** Office of the Dean, College of Vety. Science and AH, OUAT, Bhubaneswar-751003

**Mode of communication to qualified bidder:** By telephone, email or SMS

**The bids will be received only by speed post/ registered post/ courier services.**

**DISCLAIMER COMPREHENSIVE**

The information contained in this Tender document provided by or on behalf of OUAT to **the Bidding agencies/ company(s)**, is based on the terms and conditions set out in this Tender Document. The purpose of this document is to provide information that may be useful to bidding agencies in making their offers pursuant to the "**Tender Document**". The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. OUAT and its employees make no representation or warranty and shall have no liability to any company/ person, including any bidder under any law, statute, rules or regulations or tort, for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender document or otherwise. OUAT may in its absolute discretion reserves the right to reject, cancel, terminate, change or modify all or any part of the Tender Document at any time without assigning any reason whatsoever or providing any notice and without accepting any liability for the same. The Agencies / companies interested to compete shall bear all its costs associated with or relating to this tender. Submission of proposal document by the bidder shall be deemed to have been done after careful study and examination of the document. The proposal should be responsive and complete in all respects.

## **1. GENERAL TERMS AND CONDITIONS:**

It should be clearly indicated on the top of the sealed cover as “Tender for purchase of Sheep”.

The bidders are required to accept all terms & conditions mentioned in the Tender Document. OUAT, Bhubaneswar reserves the right to reject any or all offers without assigning any reason thereof.

It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or Bids are liable to be rejected.

The tenders received after the stipulated date and time will not be acceptable.

OUAT, Bhubaneswar also reserves the right not to accept the lowest bid.

The rate should be quoted by the tenderer In Rupees per kg of live weight.

Submission of sealed tender will carry with it the implication that the tenderer agrees to be abide by the conditions laid down as per detail particular s of the Tender paper. The finalization of the rates of the tender(s) rests with the Vice-Chancellor, OUAT, Bhubaneswar.

The earnest money of successful tender(s) will be treated as security deposit and of unsuccessful tender(s) will be returned after the finalization of the tender.

No conditional tender will be considered. Tender with overwriting, corrections and mutilations will be rejected. The undersigned reserves the right of rejecting any or all tenders without assigning any reason there to.

The security money deposited will be returned to the tender(s) after faithful performances and submission of “No Default” certificate from the Officer-In-Charge of the Instructional livestock farm, CVSc & AH, Bhubaneswar.

The tender will be opened by the tender Committee Members on 27.01.2023 at 11.00 AM in the Office room of the Dean, CVSc & AH, Bhubaneswar. The tenderers should be present in person or through their authorized agents on the date and time fixed for opening of the tenders. The acceptance letter of the tender will be issued after approval of the Vice-Chancellor, OUAT. Under no circumstance the tender can be revoked/ withdrawn by the tenderer. In case of revoke/ withdrawn of tender, the earnest money deposited will be forfeited.

The order for supply of sheep as per specifications will be placed with the approved tenderer. The supplier should produce the animals at the Instructional Livestock Farm (near Kalinga studio), CVSc & AH, Bhubaneswar for examination and selection by the purchase committee at his own cost. The animals confirming to the specifications only will be purchased and the rejected animals will be taken back by the supplier at his own cost.

All payment will be made through cheque only and no cash payment will be made under any circumstance for purchase of sheep.

## **SPECIFICATIONS:-**

### **Purchase of Sheep**

<b>Ewe (female Sheep)</b>	-	<b>(19 No.)</b>
Specifications	-	Breed – Ganjam
Body weight	-	More than 15 kg
Age	-	1.5 to 2 years on basis of dentition
Health status	-	Disease free, sound health & active, Free from physical deformities.
<b>Ram (Male Sheep)</b>	-	<b>(1 No.)</b>
Specifications	-	Breed – Ganjam
Body weight	-	More than 18 kg
Age	-	1.5 to 2 years on basis of dentition
Health status	-	Disease free, sound health & active, Free from physical deformities.

## **2. BID FEE & EARNEST MONEY DEPOSIT:**

The tender document shall be submitted to the Dean, CVSc & AH, OUAT, Bhubaneswar – 751003 duly signed by the authorized signatory in each page and duly authenticated with seal of the firm/ agency along with the DD of Rs. 1000 (one thousand) towards tender cost (non-refundable) and EMD of Rs. 4200.00/- (Four thousand two hundred) only **in favour of “Dean, CVSc & AH, OUAT” payable at Bhubaneswar.**

Please note that offers not accompanied by the required EMD will be declared rejected. Offers submitted with incomplete information will not be considered.

## **3. SCHEDULES OF TENDER:**

**3.1.**The Tender Document will be available in the website of OUAT, Bhubaneswar ([www.ouat.ac.in](http://www.ouat.ac.in)) for download. The intended bidders may download the same from the website.

The last date of receipt of tender is on 25.01.23 up to 05.00 PM. The technical bids will be opened on 27.01.2023 at 11.00 AM. The Financial Bids of qualified bidders of Technical Bid will be opened on 27.01.2023 at 12.00 Noon.

**3.2.**OUAT, Bhubaneswar reserves the right for not inviting the disqualified bidders in Technical Bid while opening the Financial Bids.

**3.3.**Any tender received after the date and time given above will not be entertained under any circumstances.

3.4.The Competent Authority reserves the right to reject any or all tender without assigning any reason and shall not bind it to accept any tender and reserve the right to call for fresh tender.

#### 4. PROCEDURE FOR SUBMISSION OF BIDS:

4.1.The Bids shall be submitted in three separate sealed envelopes as under:-

- a) Envelop A- should contain the Bank drafts (s) for the Earnest Money Deposit (EMD), Bid Fee along with the details in Annexure-I.
- b) Envelop B- should contain the Technical Bid Document (Annexure-II). Tender Document duly signed by the bidder on each page and all necessary documents to be submitted along with the Technical Bid.
- c) Envelop C- should contain the Financial Bid Documents (Annexure-III).

4.2.All three sealed envelopes (i.e., envelopes A, B & C) should be submitted by speed post/ registered post/ courier in a big envelop duly sealed, addressed to the Dean, CVSc and AH, OUAT, Bhubaneswar – 751003 and super scribed “**Tender for supply of Ganjam sheep**” **should reach the Dean, CVSc and AH on or before 05.00 PM of 25.01.2023**. The cover should also bear the name and address of the bidder including telephone number and e-mail id.

4.3.The bidder must put his seal and signatures on each page of the bid and also attest all or corrections etc., if any, under his seal and signatures.

#### 5. BIDDER QUALIFICATION:

5.1.Copies of Income Tax Return, Audited Balance Sheet, GST Registration certificate, Valid Registration Certificates issued by competent authorities under VAT/CST acts, Copy of shall be enclosed in the technical bid.

5.2.The Bidder should not have been black listed by the Departments of State Govt. / Govt. of India Organizations. A self declaration to be submitted in Envelop B.

5.3.All the information submitted by the Bidder shall be presumed to be true to be best of the knowledge of the bidder.

#### 6. TERMS AND CONDITION OF BID:

6.1.The bids must be accompanied with a Demand Draft issued by any Nationalized Bank for Rs.4200/- (Rupees Four thousand two hundred only) in favour of **Dean, CVSc & AH, OUAT** payable at Bhubaneswar towards EMD.

6.2.The Technical Bids shall be opened at the College of Vety Science and AH, OUAT, Bhubaneswar by a duly constituted Committee in the presence of such bidders or their authorized representatives who may desire to be present at the time of opening of bids.

6.3.It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms & conditions are liable to be rejected. The bidder should sign undertaking along with the bid document that he has read the complete tender document and will abide by its terms & conditions.

- 6.4.**The bid shall contain no erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
- 6.5.**Bid documents are neither transferable nor cost of the bid documents is refundable under any circumstances.
- 6.6.**The issuing of bid document shall not constitute that the bidders are automatically qualified.
- 6.7.**No Bidder will be permitted to alter or modify their bids after expiry of the deadline for receipt of the bids.
- 6.8.**If even after award of contract, information/ facts submitted by the bidders are found misleading/incorrect/false etc., OUAT, Bhubaneswar reserves the right to terminate the contract.
- 6.9.** The Earnest Money Deposit will be refunded to the unsuccessful bidders within one month of the date of approval of the successful bidders without any interest.
- 6.10.** However, the Earnest Money of the successful bidders will be liable to be forfeited, if
- a) the bidder withdraws its bid before scrutinization and finalisation of the bids.
  - b) the selected bidder fails to sign the contract in accordance with the tender document.
  - c) the selected bidder has concealed information or provided incorrect information with the bid documents.
  - d) The successful bidder does not deposit Security Deposit within a period of 3 days of the receipt of the award letter (The security so deposited with OUAT, Bhubaneswar shall not carry any interest).
  - e) **Bidder does not** undertake the work from the specified date mentioned in the award letter after approval of the financial bid by the competent authority.
- 6.11.** The successful bidder will ensure compliance of all the relevant provisions of the Laws.
- 6.12.** The Earnest Money of the successful bidder will be returned after depositing of the Security Money against the contract; however, the same will not carry any interest.
- 6.13.** Conditional/ incomplete offers not conforming to tender document will be rejected.
- 6.14.** All the disputes shall be subject to the jurisdiction of Civil Courts situated at Bhubaneswar.
- 6.15.** Failure to supply of Ganjam Sheep as per technical specification of the sheep may lead to forfeiture of EMD and security deposit.

## **DISPUTE RESOLUTION**

- a)** Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Vice Chancellor, OUAT, Bhubaneswar.
- b)** The decision of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceedings shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceedings and currency of contract, neither party shall be entitled to suspend the work / service to which the dispute relates to, on account of the arbitration and in such case payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Bhubaneswar only. The courts at Bhubaneswar shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.



## **Declaration**

1. I have read the above terms and conditions carefully and these are acceptable to me.
2. I hereby declare that my agency/ firm/ company is registered for the above work. I am in the business of above work, which can be verified from my record. I have not been black listed by any Government or other organization.

Name of Tenderer \_\_\_\_\_

Address \_\_\_\_\_

**Signature of Tenderer**

With Seal & Date

### **DOCUMENTS TO BE SUBMITTED**

1. Self attested copy of PAN
2. Self attested copy of GST / TIN certificate
3. Self attested copy of valid Service Tax Registration certificate
4. Self attested copy of GST clearance certificate
5. DD of Rs.1000/- towards tender cost
6. DD of Rs.4200/- towards EMD
7. Tender document signed with seal & date on each page
8. Declaration form duly signed (*Annexure-I*)

*Note: If the above documents are not submitted the tender will be summarily rejected.*

**ANNEXURE I**

Tender Notice No.: \_\_\_\_\_

Date.

**Bidding Document for supply of Ganjam sheep.**

1. NAME OF THE AGENCY \_\_\_\_\_

2. Details of Tender Cost.

a) Amount : \_\_\_\_\_

b) Name of Bank : \_\_\_\_\_

c) Bank Draft Number and Date \_\_\_\_\_

3. Details of EMD:

a) Amount : \_\_\_\_\_

b) Name of Bank : \_\_\_\_\_

c) Bank Draft Number and Date \_\_\_\_\_

**Signature of Bidder**

With Seal & Date

## ANNEXURE II

Tender Notice No.: \_\_\_\_\_

Date. \_\_\_\_\_

### **Technical Bidding Document for supply of Ganjam Sheep**

1. Name of the Bid der \_\_\_\_\_

2. Address of the Bidder \_\_\_\_\_

3. Details of documents to be submitted:

Sl. N.	Document/ Others	Check list (Tick if submitted)
1	Regd. No. of the Firm if any (Attached documentary proof)	
2	Self-attested copy of PAN	
3	Self-attested copy of GST / TIN certificate	
4	Self-attested copy of valid Service Tax Registration certificate	
5	Self-attested copy of GST clearance certificate	
6	DD of Rs.1000/- towards tender cost	
7	DD of Rs. 4200.00 towards EMD	
8	Tender document signed with seal & date on each page	
9	Declaration form duly signed ( <i>Annexure-I</i> )	

*Note: If the above documents are not submitted the tender will be summarily rejected.*

**Signature of Bidder**

With Seal & Date

**Financial Bidding Document for supply of Ganjam Sheep (20 No)**

**PRICE SCHEDULE / FINANCIAL BID**

(To be utilized by the Bidder for quoting their prices)

1. Name of the Firm:-

Full Address	
Telephone No	
Mobile Number	
E-mail address	

The rate of Ganjam Sheep quoted per Kg of live weight .....

**Signature of Bidder**

With Seal & Date